

EDENFIELD GIRLS HIGH SCHOOL [EGHS]

Admissions Policy

THE ENTRY PROCEDURE

EGHS is a selective school, though not in narrow academic terms. The breadth of our cohort is a feature, which we celebrate. In admitting students to the school, we aim to ensure that all whom we accept will be able to access our broad academic curriculum. We aim equally to avoid the potentially damaging outcome of admitting individuals who might subsequently find the EGHS experience inaccessible and therefore dispiriting. In practical terms, selection is based upon academic merit, which is assessed through an entry examination, references from the candidate's previous school, and most commonly an interview at the school. Our selection process is designed to identify students who are able to benefit from our balanced and well-rounded education and to make a positive contribution towards the life of the school. **Applicants for admission should register using the registration form at the end of this document.**

EQUAL TREATMENT

We consider all students for admission to the school who have the ability and aptitude to access an academic curriculum. Students whose SEND are suited to the curriculum are welcome provided that we have the appropriate resources and facilities to offer them the support they require. Subject to this, the School will be sensitive to any requests for confidentiality.

The School will arrange special early admissions meetings with parents of disabled prospective students to discuss special arrangements.

EGHS is committed to equal treatment for all, regardless of a candidate's race, ethnicity, religion, sexual orientation or social background.

SPECIAL NEEDS

We do not discriminate in any way regarding entry. We welcome students with special educational needs, providing that our Learning Support Department can offer them the support that they require. We welcome students with physical disabilities provided that our site is appropriate for them. However, we advise parents of student with special educational needs or physical disabilities to discuss their student's requirements with the school before she sits the entrance exam so that we can be confident that we will be in a position to make adequate provision for her.

We will discuss thoroughly with parents, and their medical advisers, the adjustments that can reasonably be made for the student if she becomes a student at the school.

Where a student's SEND is identified, or develops after the student has started at the School, we will endeavour to continue support the student as long as we have the appropriate resources and facilities to provide them with the support they require, we believe it is in the best interest of the student to remain at EGHS.

Where, in our judgement, any of these conditions no longer apply, we reserve the right to withdraw a place at the School. In such circumstances, we will use our reasonable

endeavours to support parents in finding alternative arrangements.

We do not normally withdraw students from lessons to receive EAL support. The class teacher and/or the learning support teacher supports the individual student when appropriate.

THE ASSESSMENT PROCESS

We are looking for well-rounded students with a genuine interest in education in the broadest sense of the word, with interests that stretch beyond the confines of the academic curriculum. There are many extra - curricular activities, all of which are important in developing a well-balanced, confident individual. No specific preparation for the entrance tests is needed: all candidates start on an equal footing, with identical opportunities to display their academic aptitude and extra-curricular skills. Students come to us from a wide range of educational systems, but must have demonstrated a potential to achieve well on their studies.

Once registered, your data will be held in accordance with the GDPR privacy notice in the admissions register including details such as Full name, address, details of person with parental responsibility and their last school attended etc.

Enquiries

For admission, enquiries, please contact the school office on 01282 618899 Email:

admin@EGHS.co.uk

Admissions Register

All pupils on roll and their details (Full name, address, details of person with parental responsibility and their last school attended etc) will be recorded in our admissions register. This register will include a section which indicates details of where the child has moved onto in the event the child moves school (or onto Further education, training or work in the case of Year 11 pupils leaving).

In the event that a child moves school, checks will be made if they have officially enrolled at their new school. Once it has been firmly established that the child is enrolled at a recognised school, we will then remove that child from our roll at that point. If we are not able to establish contact with a child's family and are therefore not able to follow up on their new school we will then contact the local Children missing in Education team on: **0125751733** after having made 3 unsuccessful attempts of getting through to the child's family over 3 days. This follow up will be done by the head teacher (and once the school has expanded and more staff recruited) by office staff after having liaised with the head teacher.

Review

This policy will be reviewed annually in the light of any changed circumstances in our school or the local area.

This policy was adopted on	Reviewed by	Date for review
20 May 2019 Updated on 22 nd August 2019 (to include our children missing in education procedures)	Imran Ashraf Khaleda Begum Yasmin Mubarak Naman Yasin	20 May 2020